



STUDENT HEALTH & SAFETY GUIDELINES

HYGIENE AND SEATING

- Face mask wearing is compulsory at all times.
- Social distancing is to be maintained whenever possible. We recognise this won't always be possible, but we will aim for a minimum of 1m (general) and 1.5m (during exams).
- Ventilation of classrooms is a priority, and we will move classes if necessary.
- Extra hand washing stations have been provided around the school for students. Please use them.
- Hand sanitiser will be provided in each classroom for student use. You need to use it or have washed your hands before you enter the room and before break times.
- Disinfectant is also available in every room for cleaning of equipment or surfaces (PLEASE USE THE GLOVES PROVIDED). Additional wipes are provided in Computer Rooms, Technology, Art, Music and PE.
- Teachers have arranged seating to create a safe learning environment for you.
- Water fountains will be unavailable (turned off). Students should bring their own drink bottles. There will be refilling stations available at **interval** and **lunchtime** by the outside stage ONLY.

MOVEMENT OF STUDENTS

- Barriers are set in place for one-way traffic upstairs and downstairs in M and R&D Blocks.
- Students to remain in the classroom for the entire period unless requested with a note from the Pastoral Team or Student office. It is preferred students do not go to the toilet during class time, but we understand that sometimes this will be necessary.
- Appointments during school time are discouraged.
- Any students who have to leave site during the school day **must** sign out at the Student Office (now in A2) and back in on their return. Please use the hard copy available.
- **Wet Days** – form teachers (where possible) will open up and monitor their form room on a wet day. At all other times students will be outside during break times. M Block upstairs and foyer and R Block foyer will not be available to use. Both gyms and the hall will be available for students under supervision from duty staff.
- The Canteen will remain closed for next week. This will be reviewed again later.

TIMETABLE

- Periods will be 60 minutes long. There will be a movement time to allow for any cleaning, or safe movement between classes. A bell will ring at the end of the period and another at the start of the new period.

PERIOD	TIME
Form Time	8.40am – 8.55am
Movement Time	8.55am – 9.00am
Period 1	9.00am – 10.00am
Movement Time	10.00am – 10.05am
Period 2	10.05am – 11.05am
<i>Interval</i>	11.05am – 11.25am
Period 3	11.30am – 12.30pm
Movement Time	12.30pm – 12.35pm
Period 4	12.35pm – 1.30pm
Lunch	1.30pm – 2.10pm
Movement Time	2.10pm – 2.15pm
Period 5	2.15pm – 3.15pm

STUDENT WELL-BEING

- Students must follow the safety protocol. It is a condition of us opening and must be treated seriously. Students will be referred to SLT if necessary.
- Students should stay home if they are unwell.
- Students who become ill during the day must report to the nurse.
- Some students may be anxious on their return. The guidance team is available as required.
- Please respect one another's opinions and feelings. COVID-19 has affected us all in different ways. Please keep an eye on one another, and let the appropriate people know if someone appears to be struggling. This is a time we need to support one another as a team.

Kia kaha, kia manawanui, kia atawhai